

West Devon Audit Committee



West Devon
Borough
Council

Title:	Agenda
Date:	Tuesday, 9th October, 2018
Time:	2.00 pm
Venue:	Chamber - Kilworthy Park
Full Members:	<p style="text-align: center;">Chairman Cllr Davies Vice Chairman Cllr Ball</p> <p><i>Members:</i> Cllr Cann OBE Cllr Stephens Cllr Hockridge Cllr Watts Cllr Lamb</p>
Interests – Declaration and Restriction on Participation:	Members are reminded of their responsibility to declare any disclosable pecuniary interest not entered in the Authority's register or local non pecuniary interest which they have in any item of business on the agenda (subject to the exception for sensitive information) and to leave the meeting prior to discussion and voting on an item in which they have a disclosable pecuniary interest.
Committee administrator:	Member.Services@swdevon.gov.uk

1. Apologies for absence

2. Declarations of interest

Members are invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

If Councillors have any questions relating to predetermination, bias or interests in items on this Agenda then please contact the Monitoring Officer in advance of the meeting.

3. Items Requiring Urgent Attention

To consider those items which, in the opinion of the Chairman, should be considered by the Meeting as matters of urgency (if any).

4. Confirmation of Minutes

1 - 2

Meeting held on 24 July 2018

5. Presentation on the Pension Fund Administered by Devon County Council

Presentation from the Investment Manager of Peninsula Pensions

6. KPMG - Annual Audit Letter 2017/18

3 - 10

Report from KPMG

7. KPMG - Audit Closure Letter

11 - 12

Report from KPMG

8. Grant Thornton - Audit Progress Report and Sector Update

13 - 28

Report from Grant Thornton

9. Internal Audit Charter & Strategy 2018/19

29 - 50

Report of Internal Audit Manager

10. Update on Progress on the 2018/19 Internal Audit Plan Review of Finance Procedure Rules

51 - 76

Report of Internal Audit Manager

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11. Six Monthly Update - Strategic Risk Assessment Report of Group Manager – Business Development	77 - 98
12. Commercial Investment Property - Update and monitoring report Report of Assets Community Of Practice Lead	99 - 110
13. Sundry Debt Report of Case Management Manager	111 - 116
14. Audit Committee Work Programme 2018/19	117 - 118

PART TWO – ITEMS WHICH MAY BE TAKEN IN THE ABSENCE OF THE PUBLIC AND PRESS ON THE GROUNDS THAT EXEMPT INFORMATION MAY BE DISCLOSED (if any).
The Committee is recommended to pass the following resolution:

“**RESOLVED** that under Section 100(A)(4) of the Local Government Act 1972, the public be excluded from the Meeting on the grounds that exempt information may be disclosed as defined in the paragraph given below in bold type from Part I of Schedule 12(A) to the Act.”